



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		S.G.A.Government Degree College
• Name of the Head of the institution		Dr.P.Chandra Sekhar
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		8919279469
• Mobile No:		8919279469
• Registered e-mail		sgagdc.jkc@gmail.com
• Alternate e-mail		chandrasedkhar.prema116@gmail.com
• Address		Near RTC Complex
• City/Town		YELLAMANCHILI
• State/UT		Andhra Pradesh
• Pin Code		531055
2.Institutional status		
• Affiliated / Constitution Colleges		Affiliated
• Type of Institution		Co-education
• Location		Rural
• Financial Status		UGC 2f and 12(B)

• Name of the Affiliating University	Andhra University				
• Name of the IQAC Coordinator	Sri K.Venkanna				
• Phone No.	9542135995				
• Alternate phone No.	9542135995				
• Mobile	9542135995				
• IQAC e-mail address	sgagdc.iqac@gmail.com				
• Alternate e-mail address	sgagdc.jkc@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://sgagdc.edu.in/userfiles/AQAR%202022-23%20Submitted%20on%2002_03_2024.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://sgagdc.edu.in/userfiles/academic%20calender%202023-24.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A	3.13	2023	10/06/2023	09/06/2028
Cycle 2	A	3.03	2015	03/03/2015	02/03/2020
Cycle 1	B	75	2006	21/05/2006	20/05/2011
6.Date of Establishment of IQAC	01/06/2006				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Finance Department	Budget Allocation	State Government & UGC	2023-24	13.42	
8.Whether composition of IQAC as per latest NAAC guidelines	Yes				

• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	5	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Awarded the “A” Grade in NAAC 3rd Cycle Accreditation.		
Conferred Autonomous Status starting from the Academic Year 2024-25		
Promoted student-centric approaches, such as e-learning, and encouraged the integration of ICT tools in teaching		
Organized professional development programs, including workshops, seminars, and webinars on modern teaching techniques.		
Conducted regular feedback sessions, gathering input from students, alumni, faculty, and employers.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Preparation and Submission of AQAR 2023-24`	Criterion incharges were appointed and assigned work	
To Conduct Student Induction Programme for the newly admitted first year students.	Student Induction Programme for first year students was conducted.	

Capacity building workshops/seminars /trainings to teaching and non-teaching staff on ICT/Digital initiatives/Research activities.	IQAC and other departments conducted various orientation and workshops for staff capacity building.
To organize Students' Capacity enhancement and skill development programmes to organize Students' Capacity enhancement and skill development programmes.	Various capacity building and skill development programs are conducted for students.
Conduct of awareness classes on usage of ICT	Usage of ICT is improved
Conduct of Academic Competitions	Academic Competitions like Debating, Quiz, Essay writings were conducted.
Conduct of Field Projects/Trips/Student Projects.	All Departments in the College conducted Field Projects, Filed Trips and Student Projects. The Students who participated in these activities gained practical knowledge.
Conduct of NSS/WEC/RRC activities.	The two NSS UNITS of our College conducted several Social awareness Programs and promoted Communal harmony among the students
Conduct of Skill Development Programs.	APPSDC and JKC conducted several Job oriented Training Programs.
To Continue Remedial Classes conducted by every department	The remedial classes were conducted for slow learners by every department.
Observation of Important Days.	Observed All Commemorative days
13.Whether the AQAR was placed before statutory body?	Yes
Name of the statutory body	

Name	Date of meeting(s)
Staff Council	14/11/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	17/04/2024

15. Multidisciplinary / interdisciplinary

1. Multidisciplinary / Interdisciplinary Vision: To be the leading learning institution in the region by providing quality higher education to the students and empower them with knowledge and skills to succeed in life. Mission : Improving educational programme, technological resources and student Support services. To serve the students by teaching them problem solving, leadership, teamwork skills. Institution is trying its best to realize the Vision and Mission by optimal utilization of all the technological and human resources available. Well equipped with all the required ICT facilities class rooms and laboratories are being used for the overall development of the students in subject domain and practical knowledge. All the Teaching faculties are well trained in delivering the Circular aspects through ICT enabled techniques. Special focus is given to the subjects offered under Life Skill Courses and Skill Development Programmes by offering excellent lectures by the well trained subject experts. 2. In Accordance with the guidelines of APSCHE in tune with NEP - 2020, Community Service Project (CSP) of duration two months has been made mandatory for all the students from the academic year 2021 - 2022. Under this CSP, all the students were allotted real life community Service Projects and socio - economic survey of public in rural areas under the supervision of mentors. This initiation received very good appreciations both from public and also Government Officials 3. As institution is one of the affiliated colleges to Andhra University, we are sending proposals to the University for Introduction of new Market / Job Oriented Courses as per the feedback received by the stake holders. A P.G Programme M.Sc in Organic Chemistry has been introduced for the academic year 2022 - 2023 and running successfully with full strength. And we are also trying to get more PG programs Good Practice: A committee has been constituted with senior faculty members to study the need and demand of multidisciplinary / interdisciplinary courses to be introduced for the ensuing academic years and also to establish a Research Centre in collaboration with Andhra University.

16.Academic bank of credits (ABC):

SGA College is one of the affiliated colleges of Andhra University, Visakhapatnam and functions as per the guidelines of APSCHE, CCE and Andhra University in all academic and administrative matters. After the release of NEP 2020 draft by MHRD, APSCHE started working according to NEP 2020 guidelines and preparing all the universities and colleges in the state to achieve the goals of NEP. Initiation such as creation of Academic Bank of Credits (ABC), offering benefit of multiple entries and exit during the chosen program are to be fixed by APSCHE and functions as per the guidelines of APSCHE, CCE After the release of NEP 2020 draft by MHRD, APSCHE started working according to NEP 2020 guidelines and creation of ABC IDs are implemented.

17.Skill development:

The institution is trying its level best and employing maximum efforts in strengthening the soft skills and vocational skills of the students in alignment with NSQF and guidelines of affiliating university. LIFE SKILL COURSES OFFERED BY THE COLLEGE 1. ANALYTICAL SKILLS 2. BASIC COMPUTER APPLICATIONS 3. ELEMENTARY STATISTICS 4. ENTREPRENEURSHIP DEVELOPMENT 5. ENVIRONMENTAL EDUCATION 6. HEALTH AND HYGIENE 7. HUMAN VALUES AND PROFESSIONAL ETHICS AS PART OF LIFE SKILLS COURSES 8. INDIAN CULTURE AND SCIENCE 9. INFORMATION AND COMMUNICATION TECHNOLOGY 10. PERSONALITY ENHANCEMENT AND LEADERSHIP SKILL DEVELOPMENT COURSES OFFERED BY THE COLLEGE 1 TOURISM GUIDANCE 2 JOURNALISTIC REPORTING 3 PUBLIC RELATIONS 4 SURVEY AND REPORTING 5 FINANCIAL MARKETS 6 DISASTER MANAGEMENT 7 SOCIAL WORK METHODS 8 PERFORMING ARTS 9 ADVERTISING 10 AGRICULTURE MARKETING 11 BUSINESS COMMUNICATION 12 INSURANCE PROMOTION 13 LOGISTICS AND SUPPLY CHAIN MANAGEMENT 14 ONLINE BUSINESS 15 OFFICE SECRETARYSHIP 16 RETAILING 17 ELECTRICAL APPLIANCES 18 SOLAR ENERGY 19 FOOD ADULTERATION 20 ENVIRONMENTAL AUDIT 21 PLANT NURSERY 22 FRUITS AND VEGETABLE PRESERVATION 23 DAIRY TECHNOLOGY 24 POULTRY FARMING In addition to the above courses, it is mandatory for all the students to select at least one institutionally designed add on programme. All the departments offer market / job oriented courses of duration 30 hours to enhance the employability opportunities soon after completion of graduation. Institution is in the process of identifying job oriented skill courses and planning to offer through online making use of available digital and virtual ICT facilities. CCE has been conducting five day residential training programmes for the teachers engaging LSCs and SDCs in the college. Good practice: Institution encourages all the faculty members to attend orientation/refresher courses and training programmes offered by various Academic Staff Colleges, state government and CCE to upgrade their knowledge,

teaching skills and research capabilities. More than 90% of the faculty members trained in TOT and has been delivering LSCs / SDCs Successfully to the students. It is proud to the college, to claim that M.Kishore (commerce) has been selected as Master Trainer for conducting TOT in Nodal Resource Center, Visakhapatnam.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

As per the guidelines of APSHE all HEIs in the state are offering UG programs only in English medium from the academic year 2020-21. However, Telugu / Sanskrit / Hindi subjects are offered under part II of every UG program. In all the UG programs Human values and Professional Ethics (HVPE) paper will be taught in Telugu language. The very purpose of introducing HVPE paper in UG programs is to develop humanistic, ethical, constitutional, family values and morals, truth, conduct, peace, love, nonviolence and citizenship values. Special lectures are arranged for this paper by inviting eminent resource persons from reputed Art of Living groups. Cultural committees of the college plays a very active role by conducting competitions to the students in the events Folk and Patriotic songs, classical dance, group dance, one act play, message oriented skits, etc., to bring out the hidden talent of the students. Talented students are encouraged to participate in the cultural competitions, youth festivals conducted by various cultural organisations and universities. Good Practice: All the teaching staff members are rigorously trained in conducting online teaching classes making use of the latest ICT classrooms. Students are also trained to receive online teaching classes using their smartphones. Online academic competitions are also conducted to students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

1. Outcome based education is an approach that involves the restructuring of teaching methodologies and syllabus, well defined final outcomes and creating assessment practices in any educational institution to map and meet the expected student's learning outcomes
2. Being an Affiliated college, there is no scope to make changes in the curriculum of the courses offered under the affiliation of Andhra University at college level. However, to enrich the circular aspects market/job oriented Add on Programmes are offered to the students right from first year of UG programmes. 3. To realize the outcomes prescribed for each course, utmost care has been taken at every stage of continues internal evaluation of each student. Out of 25 marks allocated for internal evaluation, 15 marks are awarded for the performance of the students in two mid examinations and remaining 10 marks are awarded for the performance in student

seminars/presentations, academic competitions (Quiz, Debates etc.,) and social service activities. Right from the question paper setting, conduct of internal examinations, evaluation and resolving Grievances from the students will be taken up by the examination committee in a transparent procedure. Good Practice 1. Attainment of specific programme outcomes at the end of every academic year for outgoing batch. 2. Special focus on study projects and field projects in addition to the topics prescribed curriculum.

20.Distance education/online education:

A committee has been constituted by the Principal with senior faculty members from Arts, Commerce and science groups to study the possibility of offering vocational courses / job oriented courses through online. 3 digital classrooms with latest ICT tools has been setup in the college under the financial assistance from RUSA 1.0. Majority of regular classes are conducted in digital classrooms to create interest in the minds of students and also to make them familiar with use of ICT are also encouraged to present their seminars through PPTs and Youtube videos for effective use of technological tools. Information pertaining to conduct of academic activities in ICT enabled classrooms is intimated well in advance to the students through WhatsApp groups. Institutional efforts: 1. All the teaching staff members are rigorously trained in using ICT tools in regular teaching learning process. 2. Good number of training programs is conducted by experienced computer professional to ensure successfully blended learning. 3. All the students are well trained in effective use of smartphones to utilize the online goods delivered by the faculty using online platforms such as Google Meet, Zoom, Cisco Webex, Teachmint etc. Good Practice: 1.Provided excellent training and hands-on experience sessions to all the teaching staff members in delivering the curriculum through online by using available ICT tools. Conduct of training programs to all the students by faculty members in effective use of smart phones using online platforms Google Meet, Zoom, Cisco Webex, Teachmint etc.

Extended Profile

1.Programme

1.1

10

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **654**

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **320**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **170**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **15**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **23**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	10
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	654
Number of students during the year	

File Description	Documents
Data Template	View File

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File Description	Documents
Data Template	View File

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Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	15
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	23
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	14
Total number of Classrooms and Seminar halls	
4.2	13.42
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	60
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
S.G.A. Government Degree College, affiliated with Andhra University, Visakhapatnam, follows the curriculum designed and periodically revised by Andhra University in collaboration with the Andhra Pradesh State Council of Higher Education (APSCHE). The college strictly adheres to the curriculum prescribed by the university. Before the start of each academic year, the institutional academic calendar is formulated based on the university calendar after thorough discussions with all department heads. Faculty members diligently maintain teaching diaries, curriculum plans, teaching notes, and activity registers to document their regular academic activities. The college actively promotes the use of innovative teaching methods, encouraging faculty to incorporate ICT tools alongside traditional teaching approaches. To enhance curriculum delivery,	

various participatory and experiential learning activities such as student seminars, quizzes, group discussions, assignments, educational tours, field trips, and industrial visits are organized. Practical sessions are also conducted in well-equipped laboratories.

Each department meticulously documents and maintains records, which are regularly reviewed by the Principal and the Internal Quality Assurance Cell (IQAC). Additionally, the Commissionerate of Collegiate Education (CCE), Government of Andhra Pradesh, has introduced the OTLP app for logging attendance for online and offline classes as per the scheduled timetable. This system is closely monitored and reviewed by the CCE to ensure compliance and effective implementation.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sgagdc.edu.in/userfiles/Additional%20Information.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

S.G.A. Government Degree College, Yellamanchili, aligns its academic calendar with Andhra University to effectively conduct all academic activities, including continuous internal evaluations.

The Examination Committee, in consultation with faculty members, schedules internal examination dates and informs students well in advance. Question papers are prepared by the respective departments following university guidelines. The evaluation process is completed within a week, and the marks are displayed on the notice board. Any grievances raised by students are addressed promptly by the respective Head of the Department (HOD) within two days. After thorough verification by faculty members, internal marks are uploaded to the university portal.

All academic activities, including syllabus coverage, remedial classes for slow learners, and internal examinations, are conducted within the timelines set by the university. If any delays occur in syllabus coverage, special classes are arranged to address the shortfall. Regular reviews and monitoring of academic

activities are carried out by the HODs and the Principal.

Bridge courses are designed and conducted by departments to support students who require additional assistance. Additionally, special or guest lectures are organized by departments, and students are informed in advance to ensure maximum participation.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://sgagdc.edu.in/userfiles/1_1_2%20Additional%20Information.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

648

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

648

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Starting from the academic year 2020-21, the affiliating university introduced the following courses under Part II of

Foundation Courses for all UG programs to enhance life skills and skill development:

Life-Skill and Skill Development Courses

1. Human Values and Professional Ethics (HVPE)
2. Environmental Studies (ES)
3. Food Adulteration (FA)
4. Fruits and Vegetable Preservation (FVP)
5. Plant Nursery (PN)
6. Electrical Appliances (EA)
7. Solar Energy (SE)
8. Dairy Techniques (DT)

These courses are designed to instill essential values, promote environmental awareness, and provide practical skills that align with contemporary needs and employability opportunities

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

464

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships**464**

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sgagdc.edu.in/userfiles/1_4_2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

320

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

239

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution implements a structured system to assess student learning levels and organizes targeted programs for advanced learners and slow learners, ensuring academic progress for all.

Counselling and Mentorship System

- Each student is assigned to a faculty mentor who conducts regular meetings to monitor their academic performance and provide guidance.
- Mentors maintain comprehensive records, including:
 1. Student Profile cum Counselling Form
 2. Marks Statements (Internal Assessment and University Exams)
 3. Remedial Coaching Register
 4. Records of Activities for advanced and slow learners.

Process for Identifying Learners

Students are classified into two groups—Slow Learners and Advanced Learners—based on the following parameters:

1. Performance in Previous University Exams
2. Scores in Class Tests
3. Attendance
4. Quality of Assignments

Programs for Advanced Learners

To further enhance their potential, the following activities are conducted:

- Participation in symposiums, including quizzes, poster presentations, conferences, and inter-institutional competitions.
- Guidance for postgraduate entrance exams or competitive

examinations.

- Encouragement to publish or present research papers in conferences or journals.
- Specialized training programs to acquire advanced technical skills.

Programs for Slow Learners

To support and improve their academic performance, the following activities are organized:

- Remedial Classes tailored to address learning gaps.
- Special Coaching Classes and one-on-one Personal Counselling.
- Distribution of Previous Year Question Papers and Question Banks for thorough preparation.
- Repeated practice sessions focusing on important questions.

This dual approach ensures that students at different academic levels receive the necessary support and guidance to achieve their educational goals.

File Description	Documents
Link for additional Information	https://sgagdc.edu.in/userfiles/2_2_1%20Remedial%20Classes%2023-24.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
654	20

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution embraces a blend of experiential and participatory teaching methodologies to combine traditional and innovative

practices, ensuring an engaging and enriching learning experience tailored to the needs of diverse students in the digital age.

Engaging Teaching-Learning Process

While traditional lecture delivery is teacher-centric, our institution prioritizes student-centered approaches that actively engage learners throughout the session. Recognizing the limitations of conventional formative assessment methods, we integrate participatory and experiential learning techniques to enhance both the learning experience and outcomes.

Participatory Learning Methods

The following methods actively involve students and encourage collaborative learning:

- Seminars
- Home Assignments and Presentations
- Group Discussions
- Case Analysis
- Role Plays

To further enrich the learning process, our institution organizes guest lectures, seminars, and workshops that align with academic goals and outcomes. Additionally, co-curricular and extracurricular activities through the Cultural Club, Sports Club, and NSS contribute significantly to the holistic development of students.

Experiential Learning Methods

Experiential learning is emphasized to provide hands-on exposure and real-world application of knowledge. Key methods include:

- Learning by Doing
- Industry Internships (mandatory for UG courses)
- Field Work

1. Field Visits & Industrial Visits

Industrial and field visits are integral to the curriculum, offering students valuable insights and practical experience. Mandatory internships allow students to understand the relevance of industry operations and develop critical skills through direct exposure.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://sgagdc.edu.in/userfiles/2_3_1%20Additional%20Information.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution is committed to integrating technology into teaching and learning processes, fostering a technologically enriched academic environment to benefit both students and faculty.

Initiatives for ICT Integration

- 1. Committee for Vocational/Job-Oriented Online Courses:**
 - A committee comprising senior faculty members from Arts, Commerce, and Science disciplines has been formed under the Principal's guidance.
 - The committee explores the feasibility of offering vocational and job-oriented courses online.
- 2. Digital Infrastructure:**
 - 3 digital classrooms equipped with the latest ICT tools were established under RUSA 1.0 financial assistance.
 - Most regular classes are conducted in these ICT-enabled classrooms to:
 - Spark interest in students.
 - Familiarize them with the use of ICT tools.
 - Students are encouraged to present seminars using PPTs
- 3. Communication and Coordination:**
 - Academic activities in ICT-enabled classrooms are communicated to students in advance through WhatsApp groups.

Training and Support for Faculty

- Faculty members receive rigorous training and hands-on experience in using ICT tools for teaching.
- Comprehensive training sessions are conducted to help faculty deliver the curriculum effectively through online

platforms.

Encouragement of Innovative Teaching Methods

- Faculty are encouraged to adopt ICT-based teaching methods in addition to traditional approaches.
- These efforts enhance the teaching-learning process by integrating innovative methodologies.

Creating Awareness and Accessibility

- The institution provides a platform to:
 - Create awareness about computers and ICT tools.
 - Showcase the digital facilities available for education and research purposes.

Through these initiatives, the college ensures that both students and faculty are well-equipped to leverage technology for academic and professional growth.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year**15**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****5**

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****223**

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college, affiliated with Andhra University, adheres to its guidelines for the assessment and evaluation of student performance. The evaluation process is systematic, transparent, and student-centered, ensuring continuous academic progress.

Academic Calendar and Internal Exams

- An academic calendar is prepared at the start of each semester and made accessible through the college website and department notice boards, keeping students informed about important dates, including internal exams.
- Two internal exams are conducted each semester, consisting of descriptive-type questions, in line with university regulations.

Continuous Evaluation

- In addition to internal exams, students are assessed continuously through:
 - Class Assignments
 - Seminars
 - Improvement Tests for slow learners, providing additional learning opportunities.
- These activities ensure consistent engagement and track student progress throughout the semester.

Evaluation Process

- Guidelines for Evaluation:
 - Detailed procedures for evaluating theory and practical exams are provided to teachers.
- Question Paper Preparation:
 - Faculty members teaching the respective subjects prepare question papers, referring to old question papers, question banks, and textbooks.
 - This ensures the relevance and alignment of questions with the curriculum.

Student Engagement and Feedback

- Corrected internal exam answer scripts are distributed to students for review.
- Students are encouraged to resolve any doubts with the

concerned faculty, promoting a better understanding of the subject.

- Seminars and Assignments are also integral components of the internal assessment process.

Internal Assessment Weightage

- 25% of internal marks are considered in the final end-semester evaluation, as per university guidelines.

This well-structured and student-focused evaluation process supports academic excellence and ensures fair assessment of student performance.

File Description	Documents
Any additional information	View File
Link for additional information	https://sgagdc.edu.in/userfiles/2_5_1%20Additional%20Information.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has a structured and transparent mechanism for addressing internal examination-related grievances, ensuring fairness and accountability in the assessment process.

Internal Examination Committee

- The Internal Examination Committee oversees all matters related to internal examinations and grievance redressal.
- The committee ensures that the performance of students is communicated effectively, and parents are informed to maintain transparency.

Standard Process for Internal Examinations

- The schedule for internal examinations is finalized at the start of the academic session and included in the academic calendar.
- All assessments are conducted strictly as per this schedule.
- Faculty members maintain comprehensive records for both theory and practical internal exams.

Provision for Missed Examinations

- Students who miss internal examinations due to genuine reasons can appear for special internal examinations, as per the norms of the Internal Assessment Committee.
- Such students must submit a formal application explaining the cause, supported by valid reasons.

Mechanism to Address Marks-Related Grievances

1. Faculty evaluates the answer sheets within 7 days of the test.
2. Evaluated answer sheets are distributed to students in class for review.
3. Students with grievances related to marks can submit a written request to the Internal Assessment Committee within 7 days of receiving the answer sheets.
4. The concerned paper is re-evaluated, and the final marks are displayed on the notice board.
5. The Principal monitors the entire process and conducts periodic meetings with the Internal Examination Committee to improve the mechanism continuously.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution ensures that both teachers and students are well-informed about the Programme Outcomes (POs) and Course Outcomes (COs) of all programs offered, fostering a clear understanding of the educational goals.

Curriculum Framework

- As an affiliated college of Andhra University, Visakhapatnam, the institution follows the university-prescribed curriculum.
- From the academic year 2020-21, the college has adopted the revised outcome-based curriculum developed by the Andhra

Pradesh State Council of Higher Education (APSCHE), aligned with the Learning Outcome-Based Curriculum proposed by the University Grants Commission (UGC).

Role of IQAC

- The Internal Quality Assurance Cell (IQAC) plays a proactive role in formulating and aligning Programme Outcomes (POs) and Course Outcomes (COs) with the prescribed syllabus.
- It sensitizes faculty members on the process of preparing POs and COs, ensuring their alignment with the curriculum.

Development and Communication

1. Preparation of Outcomes:

- COs are prepared at the departmental level by individual faculty members for each course.
- POs are collectively developed after deliberation among faculty members from departments offering the program.

2. Communication to Stakeholders:

- POs and COs are made available on the college website, department notice boards, and departmental records.

Outcome-Based Education (OBE)

The adoption of an outcome-based curriculum ensures:

- Clearly defined learning goals for each course and program.
- Enhanced alignment with contemporary educational standards set by APSCHE and UGC.
- A focus on measurable learning outcomes that equip students with knowledge and skills relevant to their field of study.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution employs a comprehensive evaluation process that

combines both formative and summative assessment methods to measure the attainment of Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs). This evaluation framework is designed to ensure continuous assessment and improvement in student performance while aligning with academic goals.

Evaluation Process

The attainment of Program Outcomes and Program Specific Outcomes is assessed through both direct and indirect evaluation methods, utilizing the relevant Course Outcomes (COs) as benchmarks.

Methods of Measuring Attainment

1. Annual and End-Semester University Examination:

- The affiliating Andhra University conducts semester and annual examinations that serve as a direct evaluation tool.
- The results of these exams are used to gauge the overall program effectiveness.

2. Internal and External Assessment:

- Internal Assessments:
 - Students are assigned assignments that encourage deep engagement with textbooks and reference materials.
- External Assessment:
 - The external assessment is carried out by appointed experts through Viva-voce sessions and evaluation of practical record books.
 - This form of assessment helps measure practical knowledge and skill application, contributing to the evaluation of program-specific outcomes.

3. Institutional Examinations and Tests:

- At the institutional level, students undergo regular assessments through unit tests and terminal examinations throughout the academic year.
- These evaluations provide ongoing feedback on student progress and contribute to the analysis of how well students are achieving the Program Outcomes and Program Specific Outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

164

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://sgagdc.edu.in/userfiles/Student%20Satisfaction%20Survey%20\(SSS\)%20-%202023-24.pdf](https://sgagdc.edu.in/userfiles/Student%20Satisfaction%20Survey%20(SSS)%20-%202023-24.pdf)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

7

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****22**

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year****9**

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college, named after Gurajada Apparao, a renowned social reformist and poet, upholds his ideals of universal brotherhood and holistic development. The institution aligns its actions with his teachings, fostering the overall development of its stakeholders.

Through its N.S.S. units, the college organizes annual community service camps, aiming to address local needs. These camps include educational campaigns on various social issues, such as population control, family planning, dowry prohibition, gender equality, women empowerment, voter education, and AIDS awareness. The college also conducts cleanliness drives under initiatives like Swachh Bharat, Swachhata Hi Seva, and promotes national campaigns

such as Azadi Ka Amrit Mahotsav and Har Ghar Tiranga. These efforts are made through rallies, placards, slogans, exhibits, and wall posters to engage and sensitize the surrounding community.

File Description	Documents
Paste link for additional information	https://sgagdc.edu.in/userfiles/NSS_compressed.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****178**

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year****13**

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year****13**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution ensures robust physical infrastructure to support effective teaching and learning. It has 12 spacious classrooms, 4 science laboratories, a computer lab, and an APSSDC Centre to enhance academic delivery. Three digital classrooms, a virtual classroom/Mana TV room, and a well-equipped library are available for students and staff. The college features a seminar hall with an LCD projector and sound system, facilitating guest lectures, workshops, debates, and other activities.

Classrooms are well-ventilated, furnished, and equipped with whiteboards. The science laboratories are modern and functional, while the computer lab caters to computer science and application courses. An ELL/JKC lab supports students in developing language skills for competitive job markets. Additionally, a ladies' waiting room with well-maintained washrooms is available for women students, alongside a dedicated parking area for cyclists and bikers.

Sports facilities include a football field, hockey field, cricket ground, basketball court, two volleyball courts, and a 200-meter athletic track. The institution also houses a gymnasium with international-standard NELCO equipment, providing separate facilities for men, women, and staff to promote physical fitness. These amenities collectively ensure a conducive environment for academic and extracurricular growth.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides comprehensive facilities for sports, games, a gymnasium, and cultural activities, fostering physical fitness and holistic development. Outdoor sports amenities include a multipurpose playground supporting athletic events and games like cricket, football, badminton, volleyball, kabaddi, and handball. For indoor games, a multipurpose hall is equipped for chess and table tennis.

The on-campus fitness center/gymnasium features equipment for free-weight exercises, resistance training, and stretching, along with machines like treadmills, elliptical trainers, and exercise cycles. Additionally, the college collaborates with SAAP to maintain a multipurpose outdoor stadium, which accommodates large-scale events and sports activities.

For cultural and extracurricular activities, the college boasts a seminar hall and an open-air dais for practicing and performing cultural programs and Yoga sessions. These facilities collectively support a vibrant campus environment, encouraging active participation in physical, cultural, and recreational activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

9

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

13.42

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library leverages ILMS software Soul 3.0 for efficient operations, upgraded from Soul 2.0 in 2021 with an expenditure of ₹31,180. The library is partially automated, with book barcoding in progress to streamline services. It houses a collection of 10,669 textbooks, reference books, and competitive books, catering to the academic and preparatory needs of students and staff.

Additional resources include daily newspapers, magazines, Employment News, and journals. Digital learning is supported through e-resources from N-List, NDLI, and e-ShodhSindhu, accessible via four computer systems with unlimited internet in the library. A Book Bank specifically benefits SC/ST students, allowing them to borrow two extra books in addition to the regular

three-book limit.

The library follows a systematic cataloguing process, where new books are assigned accession numbers, and their details, such as title, author, cost, publisher, and place of publishing, are computerized before being placed on shelves. These efforts ensure an organized and resourceful environment, supporting both academic pursuits and competitive exam preparations for students and faculty alike.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sgagdc.edu.in/userfiles/4_2_1%20Additional%20Information.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

182

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college ensures regular upgradation of hardware and software for computers used in administration, teaching, and departmental activities to meet evolving needs. Computer lab software is also routinely updated to stay aligned with curriculum advancements.

To support internet connectivity, the campus initially deployed BSNL Broadband with 200 Mbps bandwidth, later adding another 200 Mbps broadband connection to address increased demand. Additionally, a dedicated broadband service is available for virtual classrooms and video conferencing, ensuring uninterrupted digital learning experiences.

The institution emphasizes staying current with technological advancements to maintain competitiveness and enhance educational standards. It provides content management software for blogging and collaboration, alongside tools for browsing and surfing, effectively supporting academic and administrative requirements.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sgagdc.edu.in/userfiles/4_3_3%20Phone%20Bill.pdf

4.3.2 - Number of Computers**60**

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****13.42**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a well-defined policy and procedure for the maintenance and utilization of physical, academic, and support facilities to ensure their optimal use for the benefit of students. Financial resources are effectively allocated through regular committee meetings and utilization of grants based on assessed needs.

Maintenance of Laboratories

- 1. Instruments and Equipment:** Maintenance and cleaning are performed annually by lab technicians under the supervision of the HODs.
- 2. Stock Records:** Inventory is updated annually, ensuring proper tracking of equipment.

Library Maintenance

- 1. Books and Resources:** Departments provide a list of required books, which is finalized by the Principal after committee review.
- 2. Facilities:** The library is equipped with a Xerox machine and a wide range of reference books. Records like the issue register and visitor logs are meticulously maintained.
- 3. Departmental Libraries:** Individual departments maintain their own libraries in addition to the central library.

Computer and ICT Facilities

- 1. Computer Maintenance:** Regular maintenance is carried out by college staff, and service agencies handle ICT-enabled smart classrooms and virtual classrooms.
- 2. Facilities:** The Commerce Department has a computer-equipped classroom, and the college has three virtual classrooms to

enhance digital learning.

This comprehensive system ensures that facilities remain in good condition and are effectively utilized for academic and co-curricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

560

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

560

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	https://sgagdc.edu.in/userfiles/5_1_3%20capacity%20building%20abstract.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
319	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
319	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent	A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

59

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

53

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

18

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The SGA GDC Yellamanchili Student Council, first established in 1987, is elected annually through a fair and democratic process with active participation from all students.

The Student Council comprises a President (a third-year student), a Vice-President (a second-year student), and Class Representatives. It operates with the guidance and support of lecturers and mentors within the college.

The Council serves as a voice for the student body, collaborating with the Principal, faculty convenors, and students to organize events and foster communication between faculty, administrative staff, and students.

Student Council members actively assist the faculty and administration during the admission process and in the annual orientation programs for new students. They also play a key role in organizing events such as the Freshers' Welcome Party, Teacher's Day celebrations, PTSA meetings, and the farewell event for final-year students.

The Council's activities are funded through the Student Aid Fund fees, sponsorships, donations, and other sources.

Class Representative System: In addition to the Student Council, each class has a Class Representative who serves as a liaison between the students and the faculty.

File Description	Documents
Paste link for additional information	https://sgagdc.edu.in/userfiles/Addintional%20Information.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

19

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The SGA GDC Yellamanchili Old Students Association is a nonprofit, registered society dedicated to fostering a dynamic relationship between the alumni, the college, and its current students.

Vision and Mission:

- **Vision:** To enable students to play transformative and empowered roles in a digitally advanced world.
- **Mission:** To establish a vibrant global network and forum that keeps alumni connected and engaged with their alma mater.

Objectives:

- 1. Alumni Reunions:**
 - Successfully organizing annual reunions that strengthen ties between alumni and the college.
- 2. Student Development:**
 - Engaging alumni in academic activities such as teaching, mentoring, study projects, field visits, study tours, and placement initiatives.
- 3. Networking and Communication:**
 - Maintaining active contact with alumni and former faculty through platforms like email groups and WhatsApp.
- 4. Community Involvement:**

- Promoting, mentoring, and guiding current students through motivational talks, workshops, and alumni-led events.

Contributions of Alumni:

- **Active Participation:** Alumni contribute significantly to mentoring and guiding students through workshops and motivational sessions.
- **College Events:** Former faculty and alumni actively participate in major college functions, including the annual festival.
- **Mentorship Programs:** Eminent alumni offer guidance through skill-based workshops and career talks.

The association's initiatives highlight its commitment to fostering a sense of belonging among alumni while empowering current students with opportunities for growth and development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision The vision of Government Degree College, Yellamanchili, is to emerge as a leading educational institution in the region by delivering quality higher education and equipping students with the knowledge and skills necessary for success in life. The college is dedicated to providing an inclusive learning experience to a diverse student community, fostering intellectual growth, scientific advancement, technological competence, accountability,

discipline, and ethical values. Focused on holistic development, the institution particularly strives to uplift students from underprivileged and marginalized sections, ensuring access to education at an affordable cost.

Mission To realize its vision, the college offers a supportive and stimulating environment that nurtures students' innovative and creative abilities. With highly qualified faculty and well-developed infrastructure, the institution is committed to imparting quality education. The vision and mission are regularly reviewed and updated to align with evolving national and global educational trends. The college adheres to the objectives outlined in the national higher education policy by setting clear goals to achieve excellence. Alongside academic instruction, students are trained through initiatives like the Jawahar Knowledge Centre (JKC), Andhra Pradesh State Skill Development Corporation (APSSDC), and job-oriented add-on courses. These programs equip students with global competencies, preparing them to thrive in an increasingly competitive global job market.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal plays a pivotal role in ensuring the systematic delivery of education by effectively coordinating and overseeing the functioning of various departments. To achieve the goal of providing the best teaching and learning practices, responsibilities are decentralized, empowering departments and committees to operate independently in implementing their respective plans of action.

Key developmental plans are collaboratively discussed by the Principal and committee members, and execution begins only after incorporating and reviewing suggestions. The Timetable Committee, in consultation with all departments, prepares the college timetable. Department heads, in coordination with their faculty, design the annual action plan for their respective departments.

These departmental action plans are consolidated by the Internal

Quality Assurance Cell (IQAC) to draft the institution's comprehensive action plan for the academic year. The Principal, in collaboration with the IQAC Coordinator, ensures the effective monitoring and execution of these plans.

The college provides the best possible facilities to create a conducive work environment for both faculty and students. Senior faculty members are entrusted with leadership roles as conveners of various committees. Stakeholders, including faculty, actively participate in committees such as:

- Women Empowerment and Protection Cell
- Disciplinary Committee
- Anti-Ragging Committee
- Academic Cell
- Examination Cell
- Internal Quality Assurance Cell (IQAC)

This inclusive and decentralized approach fosters teamwork and accountability, driving the institution toward its academic and developmental objectives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institutional Overview

Government Degree College, Yellamanchili, was established in 1987 by the Government of Andhra Pradesh. It initially offered two courses:

1. B.A. (H.E.P.) – History, Economics, and Political Science
2. B.Com (General)

Over the years, the college expanded its academic offerings:

- 1997-98: Introduced B.Sc. (MPC) – Mathematics, Physics, Chemistry, and B.Sc. (BZC) – Botany, Zoology, Chemistry.
- 2006-07: Started a restructured course, B.Sc. (MPCS) –

Mathematics, Physics, Computer Science.

- **2011-12:** Replaced the conventional B.A. (H.E.P.) with a new restructured course, B.A. (HERI) – History, Economics, Rural Industrialization.

The college campus spans 6.27 acres and features a well-developed playground, supported by the Sports Authority of Andhra Pradesh. Additionally, a Dr. B.R. Ambedkar Open University Study Centre operates within the campus, extending higher education opportunities to a broader community.

Infrastructure Development

Significant upgrades to infrastructure have been made, utilizing RUSA (Rashtriya Uchchatar Shiksha Abhiyan) funds, including:

- **Fibre Grid Installation:** At a cost of ₹2.89 lakhs, enhancing digital connectivity.
- **Solar Panels:** A 20 KW Green Energy project costing ₹16.85 lakhs, aimed at energy conservation.
- **Virtual Classroom:** Established at ₹4.85 lakhs to promote digital learning.
- **Digital Classrooms:** Three state-of-the-art digital classrooms developed at a cost of ₹30 lakhs.
- **APSSDC Unit:** Equipped with 30 laptops to support skill development initiatives under the Andhra Pradesh State Skill Development Corporation.

These advancements highlight the college's commitment to offering a modern, technology-driven learning environment while promoting sustainable practices.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative Structure and Governance

The Principal serves as the academic and administrative head of the institution, ensuring effective decision-making through the College Planning and Development Council (CPDC) or Staff Council, after thorough deliberation. Academic decisions are aligned with recommendations from the Internal Quality Assurance Cell (IQAC) to maintain quality standards.

The Commissioner of Collegiate Education (CCE) is the apex administrative authority for government degree and postgraduate colleges in Andhra Pradesh. It oversees developmental activities, releases grants, and conducts inspections and audits at regional offices and degree colleges.

The Regional Joint Director of Higher Education (RJDCE) manages the regional office, inspecting colleges, conducting inquiries, and addressing delegated matters from the CCE. It also serves as the appointing authority for non-teaching staff positions, such as Senior Assistants and below.

The college follows the service rules and procedures set by the Government of Andhra Pradesh. Recruitment and promotions are conducted as per government norms, with teaching and administrative posts filled by the Andhra Pradesh Public Service Commission (APPSC).

The CPDC develops the college's comprehensive plan, suggesting new academic and self-financing courses. The college is affiliated with Andhra University, Visakhapatnam, which governs academic regulations and examinations for the institution. This framework ensures efficient governance and quality education delivery.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://sgagdc.edu.in/pages.php?type=administration&id=organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare Schemes for Employees

1. Andhra Pradesh Government Life Insurance (APGLI): Administered by the Finance Department, this scheme offers life insurance benefits to employees. The Honourable Finance Minister serves as the President of the Managing Committee. Faculty members, both teaching and non-teaching, can avail loans from their APGLI accounts promptly as needed.

2. Group Insurance Scheme (GIS): A group life insurance plan provided by the Life Insurance Corporation (LIC). Employees' contributions, along with accrued interest, are paid out either upon their retirement or in the unfortunate event of their death, whichever occurs first.

3. Employees Health Scheme (EHS): This scheme offers cashless treatment to State Government employees, pensioners, and their dependent family members. It is implemented by the Dr. YSR Aarogyasri Health Care Trust under the supervision of the Government of Andhra Pradesh.

4. Government Provident Fund (GPF): A social security measure that serves as an additional income source after retirement. In the event of the subscriber's death, it provides financial security to the family. Faculty can promptly access advances from their GPF accounts when needed.

5. Andhra Pradesh Employees Welfare Fund: Each State Government employee initially contributes ₹50, followed by an annual contribution of ₹20 deducted from their March salary. Loans from

this fund are available for medical expenses, education, ceremonies, and other family rituals.

These schemes ensure financial and healthcare support for employees, fostering security and well-being.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

29

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal and Development of Teaching Staff

S.G.A. Government Degree College is committed to enhancing the performance of its human resources, recognizing the pivotal role

of teaching staff in institutional progress. Faculty performance is evaluated systematically at three levels: by the Department In-Charge, the Principal, and the Commissionerate of Collegiate Education, following well-established procedures aimed at improvement rather than fault-finding. The appraisal process focuses on teaching effectiveness, evaluation methods, innovation, administrative contributions, professional development, and research.

Teacher's Self-Appraisal

- **Annual Self-Appraisal Report (ASAR):** Teachers are required to submit an ASAR annually, documenting their professional development activities, including research publications, paper presentations, and participation in seminars and conferences.
- **Departmental Evaluation:** Departments consolidate data from ASAR forms and teaching-learning activities into departmental reports, which are forwarded to the Principal.
- **IQAC Assessment:** The Internal Quality Assurance Cell (IQAC) reviews these reports and conducts an academic audit. The audit findings are shared with the respective departments for feedback and improvement.
- **Self-Assessment and External Review:** Departments complete a self-assessment proforma and prepare an Action Taken Report. An external auditor, an expert in the discipline, evaluates these reports.

The appraisal process not only ensures continuous professional growth but also serves as a basis for career advancement. Faculty are kept informed of their performance at each stage, fostering a culture of accountability and development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial Management and Audit Procedures

The Principal holds financial powers and serves as the chief custodian of all college resources, including finances. In consultation with the Staff Council and College Planning and Development Council (CPDC), the Principal works out plans for the effective utilization of college funds.

The college's financial transactions are subject to regular audits conducted through two mechanisms:

Internal Audit

- The UGC accounts are audited regularly at the institutional level by local auditors.
- An internal audit is also performed by the official audit team from the Regional Joint Director of Collegiate Education, Rajahmundry.

External Audit

- The external audit is carried out by officials from the Accountant General's office, Government of Andhra Pradesh.

During both internal and external audits, various source documents are reviewed to ensure transparency and accuracy. These documents include:

- Cash books for different categories
- Service registers
- Pay bills and pay bill registers
- Leave account registers
- GPF advance registers
- Pay fixations
- Last pay certificates
- Sanctioned allowances
- Registers of loans and recoveries
- Pension registers
- Reconciliation registers, among others.

These auditing processes ensure that the college's financial operations are transparent, accountable, and in line with established norms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of Institutional Funding and Financial Management

The primary sources of funding for the college are:

1. University Grants Commission (UGC)
2. Government of Andhra Pradesh through the Commissionerate of Collegiate Education
3. Rashtriya Uchatar Shiksha Abhiyan (RUSA)
4. Special fees
5. College Planning and Development Council (CPDC)

The institution regularly submits proposals to the UGC for additional grants under various schemes, as well as to RUSA for infrastructure and equipment development. Upon receiving these grants, the Principal, as the disbursing officer, ensures the funds are allocated following established procedures. These procedures involve coordination between the Finance Committee, Purchase Committee, RUSA Committee, and the College Office before disbursing the funds to the concerned department(s) or

individuals.

The college utilizes these resources primarily for the construction and upgrading of infrastructure based on academic requirements. Expenditures are made towards capital assets such as computers, ICT-enabled teaching aids, laboratory equipment, and other necessary resources. The balance sheet of the college provides a detailed account of these expenditures.

To ensure transparency, the college regularly audits its accounts. Utilization Certificates are obtained for expenses incurred, and the accounts are verified by the Regional Joint Director of Collegiate Education (RJDC) and the Auditor General of Andhra Pradesh during their inspections. This ensures proper management and accountability of financial resources

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of the institution, established on June 1, 2006, plays a crucial role in ensuring the consistent delivery of quality education and student support services. The primary goal of IQAC is to enhance the quality of teaching-learning, evaluation methods, and student-centered activities, with a focus on a learner-centered approach and the integration of ICT. Initially formed with a coordinator and members, the IQAC drives quality initiatives across various departments to foster academic excellence.

In line with modern advancements, the institution has embraced e-Governance to enhance administrative efficiency and transparency. E-Governance facilitates the administration of student data, payroll and financial accounting, and ensures accountability, minimizing corruption opportunities. It also empowers students, especially from rural and socio-economically disadvantaged backgrounds, providing them with improved access to information and government services. The overall aim is to reduce administrative costs and enhance the effectiveness of educational

administration.

The IQAC also formulates the institutional calendar at the beginning of each academic year, encompassing curricular, co-curricular, and extracurricular activities. This calendar is shared with all stakeholders, and departments create their annual action plans accordingly. Regular monitoring through meetings and interactions ensures smooth execution and timely resolution of any issues, contributing to the institution's continuous growth and development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution conducts regular reviews of the teaching-learning process, operational structures, and learning outcomes to ensure continuous improvement. These reviews are carried out through several mechanisms, such as:

1. **Internal Academic Audit Team:** A team that periodically reviews the academic practices and outcomes within the institution.
2. **Departmental Reviews:** These reviews involve both students and teachers, providing a comprehensive evaluation of the department's activities and performance.
3. **CPDC, IQAC, and Staff Council Meetings:** These meetings provide a platform for discussing academic performance, planning, and areas for improvement.
4. **District Resource Centre (DRC):** District-level monitoring ensures that the college aligns with regional educational standards and guidelines.
5. **CCE's Review via Live Video Conferences and Teleconferences:** The Commissionerate of Collegiate Education (CCE) conducts regular virtual meetings to review academic progress and provide guidance.
6. **Peer Review:** Academic advisors from CCE, Andhra Pradesh conduct academic audits to assess the quality and effectiveness of the teaching-learning process.

7. Assessment of Annual Performance Indicators (API): The CCE assesses individual teachers' performance annually, ensuring alignment with institutional goals and objectives.

Although teachers are granted autonomy in designing and implementing their teaching methods, these control mechanisms provide guidance and feedback to enhance the effectiveness of curriculum delivery, reinforcing the overall academic process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sgagdc.edu.in/userfiles/6_5_3.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Women Empowerment Cell of the college was established in December 2012 under the directives of the then Commissioner of

Collegiate Education, Andhra Pradesh, with the goal of addressing the historic power imbalance between men and women. The cell aims to sensitize female students on gender equity, raise awareness about their rights as per the constitution, and equip them with life skills to navigate diverse situations. Additionally, the cell focuses on providing support for career advancement, fostering self-confidence, and addressing grievances, ultimately striving for gender equality.

Before the start of each academic year, the Women Empowerment Cell plans a variety of activities aligned with these objectives. These activities include sensitization and awareness programs, skill development workshops, career guidance, and personality development sessions, ensuring that they do not interfere with academic schedules. One of the key events is the anti-ragging and gender sensitization program conducted for new students, especially female students. This program involves police officials and senior faculty members, who discuss important topics like hygiene and campus cleanliness, reinforcing the importance of personal well-being and a safe campus environment.

The cell also organizes seminars on gender equity, inviting experts from universities and higher education institutions to engage with students on pertinent issues, thereby fostering a more inclusive and empowered student community

File Description	Documents
Annual gender sensitization action plan	https://sgagdc.edu.in/userfiles/Annual%20Gender%20Sensitization%20Action%20Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sgagdc.edu.in/userfiles/7_1_1%20Final(1).pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college is committed to maintaining a clean and green environment through its active participation in Swachh Bharat and green campus initiatives. Regular cleaning of the campus ensures a hygienic and pleasant environment for students and staff. The two NSS units on campus play a significant role in conducting various activities aimed at the welfare of both the college and the surrounding community. These units are actively involved in Swachh Bharat campaigns, including regular cleaning of the college campus.

Green campus activities, such as plantation programs, are organized annually by the Department of Botany and the NSS units. The college is a green space with numerous plants, and to further promote sustainability, dry leaves collected during cleaning activities are repurposed as solid waste for vermicomposting. Students participate in this process by collecting soil containing earthworms from the garden and placing it in vermicompost pits. Layers of dry leaves and plant debris are alternated with the soil, and earthworms are added to aid in decomposition. The pit is maintained moist with regular watering, and wet gunny bags are placed over the top to keep the contents damp.

Vermicompost, produced from this process, is a nutrient-rich organic fertilizer that is beneficial for sustainable organic farming. It improves soil structure, enhances water retention, and boosts plant growth and crop yields. Moreover, vermicomposting helps manage solid waste effectively, reducing landfill waste while enriching the soil with beneficial microorganisms.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://sgagdc.edu.in/userfiles/Solid%20Waste%20Management.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

A. Any 4 or all of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is renowned for its commitment to creating an

inclusive environment, fostering a sense of unity and respect among students from diverse backgrounds. The college observes significant national and international days by organizing events that engage staff, students, and prominent personalities. These events aim to promote values of tolerance, harmony, and civic responsibility. Special lectures are frequently arranged with eminent resource persons to deepen students' understanding of these values.

Key commemorative days such as Sri Gurajada Apparao Jayanti, Gandhi Jayanti, Dr. B.R. Ambedkar Jayanti, Teachers' Day, International Women's Day, International Yoga Day, Voter's Day, Science Day, Mathematics Day, World Environment Day, Independence Day, Republic Day, and others are celebrated with relevant programs. Cultural competitions are organized by the Fine Arts Committee in collaboration with NSS units, with the best performances being nominated for the university youth festival.

The institution also focuses on sensitizing students on various critical issues, such as human rights, duties, and civic responsibilities, to enhance their awareness as responsible citizens. Women students, in particular, are educated on issues related to sexual harassment, eve-teasing, health and hygiene, domestic violence, self-defense, property rights, and safety tools like the Disha App, in association with the Women Empowerment Cell. Regular lectures and programs are conducted to address these topics.

The Grievance Redressal Cell ensures that any issues raised by students are promptly addressed, maintaining a healthy and responsive institutional environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our college upholds the values enshrined in the Constitution, honoring its ideals, institutions, and symbols like the National Flag and National Anthem. On Independence Day, Republic Day, and

other national occasions, the flag is unfurled, and staff emphasize the significance of these days, invoking the spirit of the freedom struggle and constitutional duties.

Liberty is a fundamental principle at our institution. Through the Choice-Based Credit System (CBCS), students have the freedom to select their subjects, promoting personalized academic growth. The institution fosters an environment where students can freely express their ideas, views, and concerns about injustice or exploitation. The Student Counselling Cell, Women Empowerment Cell, Discipline Committee, Student Redress Cell, and Staff Council ensure that students' rights and liberties are protected.

The college promotes equality through practices such as a common dress code, uniform access to the library and sports, and inclusive participation in cultural and annual events. Gender equality is further demonstrated by the fact that women students outnumber men, reflecting our commitment to women's empowerment, safety, and security on campus.

The Human Values and Professional Ethics course is a cornerstone of the curriculum, focusing on the relationship between the individual, family, society, and environment, illustrated through real-life examples to instill ethical and moral values in students

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Hindi Department celebrates "Hindi Day" annually, organizing a variety of competitions for students, including essay writing, drawing, debates, poetry recitation, spot answer, and idioms. These activities aim to foster a deeper appreciation for the Hindi language and encourage students' creative expression.

Dr. K.Sudha, the head of the Hindi Department, further enriches her students by taking them to national-level seminars, providing exposure to language and enhancing their literary skills.

The Department of Botany observes Mendel's birthday on July 22 every year to inspire students towards research. The program aims to cultivate a research-oriented mindset among students, encouraging them to explore scientific inquiry.

The Department of Mathematics celebrates National Mathematics Day on December 22, commemorating the birth anniversary of the renowned mathematician Srinivasa Ramanujan. On this day, eminent personalities in the field of mathematics are invited to deliver lectures, inspiring students by highlighting Ramanujan's achievements and motivating them to strive for excellence in their academic pursuits.

The college also organizes National Sports Day on August 29 to honor the legendary hockey player Major Dhyan Chand. A meeting with staff and students is held to emphasize the importance of physical and mental health through sports and games. The accomplishments of Major Dhyan Chand are discussed to inspire students to engage in sports and lead an active lifestyle.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice -1

Title of the best practice: ICT Enabled Teaching- Learning

The Context:

Education is the manifestation of perfection already in men. It helps all around development in persons. Education without Philosophy is blind and Philosophy without education is invalid. Hence education is key to the development through which skills for life are achieved. Teaching learning is a dynamic and interactive process that includes norms, policies, and practices. There are two challenging issues in present education. We are following semesters with CBCS pattern of grading system in education. It is a difficult and challenging issue to complete of the syllabus in each semester by implementing comprehensive teaching learning methods along with teaching aids within stipulated time.

Best Practice 2

Title of the practice: Invoking the idea of serving the needy and deprived.

The Context:

Service to society is service to God. Any work or service for the welfare of the society is called social service. To remove poverty and illiteracy, to help people in the matters of sanitation, to clear slums, to give food to poor people are some of the social services. A student is a member of the society. He /she should imbibe the ideals of social service in his/her early life. The

main goal of student is education. Students can also involve in social services in their leisure time. SGA GDC Yellamanchili is seeding human values in our students by encouraging them not only in education but also in social services.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Creation of a Smart Campus through E-Governance

Over the past year, the college has envisioned transforming into a Smart Campus through e-governance in both academic and administrative domains. With robust technical and financial support from the Commissioner of Collegiate Education, alumni, and philanthropists, this vision has been successfully realized. Today, all academic and administrative activities are seamlessly managed through e-governance.

Key Achievements:

1. **Centralized Online Admissions:** Student admissions are conducted through the Online Admission Module for Degree Courses (OAMDC). A Help Line Center (HLC) has been established on campus to assist candidates with registration.
2. **Enhanced Teaching-Learning Process:** The installation of ICT equipment in classrooms and laboratories, along with the establishment of digital and virtual classrooms, has revolutionized the teaching-learning process.
3. **OTLP App:** Faculty members document daily teaching activities in the app, which are graded by the Commissioner of Collegiate Education (CCE).
4. **Online Processes:** Candidate registrations for scholarships, university examinations, and industry-institute programs are conducted through online portals.
5. **Automated Library Services:** The college library is fully automated.
6. **Stakeholder Feedback:** Feedback is collected online via Google Forms.

- 7. E-Office Correspondence:** All communications are handled through e-office.
- 8. Campus Surveillance:** Nine CCTV cameras have been installed for comprehensive campus monitoring.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Efficiently conducting examinations following the conferment of Autonomous status.
- Initiating the AQAR process for the academic year 2024-25.
- Organizing more capacity-building workshops, seminars, and training programs for teaching and non-teaching staff.
- Expanding the scope of extension and outreach programs.
- Enhancing the effectiveness of Community Service Projects (CSP) and internship programs.
- Introducing additional UG and PG courses to meet emerging demand.
- Striving to achieve a 100% pass percentage.